

Music Industry Mentoring Program

Groovin The Moo

Event Management, Sydney

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| Location | Groovin The Moo - Suite 53, Level 5, 61 Marlborough Street Surry Hills NSW 2010 |
| Opportunity | Volunteer - Events Operations Assistant, Groovin the Moo and Listen Out |
| Program Period & Frequency | 5 February 2024 - 22 June 2024 150 hours total |
| Reports To | Julia Collins |

ABOUT THE ORGANISATION

Groovin the Moo

Back in 2003, two friendly Newcastle neighbours (a high school teacher and a statistician) came up with an idea over a few drinks; a music event, but different. The music would be great of course, but it would also be something that the local community could be part of. It would be an event for everyone, serviced by local groups, with the main focus being on fun, connection and affordability.

Since 2005 we have been putting on shows in regional centres across Australia and in 2024 we'll bring back our full six-show tour, reconnecting with our regions and rejoicing with our GTM community.

Listen Out

Listen Out is Australia's primary national dance music festival, which tours a dynamic hip-hop/electronic line-up. Since its inception in 2013, Listen Out travels across Australia stopping in Brisbane, Melbourne, Perth, and Sydney.

Fuzzy Operations

Over two decades, Fuzzy Operations has evolved into one of Australia's largest and most trusted names in large scale music events. Fuzzy is renowned for iconic music festivals such as Field Day, Listen Out, Listen In, Harbourlife, and Groovin the Moo across Australia and New Zealand.



No matter the time of year or location, the Fuzzy team prides itself on working closely with landowners and local regulatory bodies to hold events in spectacularly challenging locations.

Proudly, each and every event has played its part in the organisation widely being regarded as a benchmark for best practice in making sensitive venues work, managing residential and public expectations, and taking steps to improve the environment in which Fuzzy operates.

As a leader in large-scale Australian events, Fuzzy has implemented harm reduction training for all event, bar and security staff and incentivised patron harm reduction programs with over 50,000 people receiving training.

Fuzzy has come a long way since their early small events and continues to push the boundaries with an array of local and international music artists and initiatives which support the local community. The plan for the future is more great events... good times done properly; it's what Fuzzy is all about.

ABOUT THE OPPORTUNITY

The program participant will volunteer within the Operations team at Fuzzy under Julia Collins - one of the National Operations Managers. This person will be assisting on national aspects of the Groovin The Moo and Listen Out 2024 Tours, providing support with national travel logistics, accreditation, accessibility, harm reduction and staffing.

In this volunteer role, you will learn how to:

- Implement and manage a national accreditation programme,
- Effectively liaise with all business units to achieve shared outcomes regarding tour travel - particularly accuracy and cost reduction
- Effectively brief event staff through the development of briefing documents
- Book national travel for all departments with an external travel agent ensuring adherence to budget requirements and timelines. This will include:

- Arranging accommodation, flights and ground transport
- Construction of travel grids and tour survival guides

- Construct and distribute briefing documents for all event and bar staff nationally.

This will include:

- Area specific briefing documents for Recycling, Cloak Room, VIP, Front Gate, Guest Services, Control Room
- General staffing briefing docs
- Develop national accreditation templates and arrange the packing and distribution of accreditation.



ABOUT YOU:

Successful applicants will be able to demonstrate their commitment to a career in the contemporary music industry through:

- Evidence of pro-actively pursuing training, practical experience or work relevant to this opportunity
- Current interests and future career goals aligned to the opportunity description

VOLUNTEER HONORARIUM

This is a volunteer opportunity for participants to undertake a workplace-based learning program. To ensure this program is accessible to all, The Push will provide participants with an honorarium to help cover the cost of travel and meals and recognise participants' time on the days of the program. This honorarium will come to a total of \$3,300.

HOW TO APPLY

To apply for this opportunity, [head to the application form](#), and when asked "What opportunity are you applying for?" select this role. Complete the form ensuring you provide responses and examples that reflect the Opportunity Description above and upload a copy of your CV.

Applications close 5pm AEDT Wednesday 20 December.

