

Music Industry Mentoring Program Opportunity with Live Nation Entertainment



Event Management and/or Technical Production - Venues, Melbourne

Location	The participant will participate in person across: <ul style="list-style-type: none"><input type="checkbox"/> Palais Theatre - St Kilda,<input type="checkbox"/> Festival Hall - West Melbourne, and<input type="checkbox"/> Live Nation Head Office - Collingwood
Opportunity	Volunteer - Live Nation Venues Assistant
Suggested Program Period & Frequency	29 July 2024 - 13 December 2024 2 days per week, in consecutive weeks within the period 150 hours total These are suggested hours. Period and frequency are provided as a guide only and are subject to individual arrangements to be agreed upon by both the host organization and the selected Volunteer.
Reports To	Meagan Walker - Palais Theatre Venue Manager Jodie Miatke - Festival Hall Venue Manager

ABOUT THE ORGANISATION

About Live Nation Entertainment

Live Nation Entertainment is the global leader in live entertainment, comprised of three market leading divisions - Ticketmaster, Live Nation, and Sponsorships. Globally, we bring 35,000 shows, 100+ festivals to life, and sell 500 million tickets per year. We own and operate 200+ venues with more than 1,000 sponsors. All of this and more is made possible by our 44,000 employees worldwide, located in over 40 countries.

About Live Nation Australia

As the world's leading live entertainment company, we are privileged to work with artists to bring their creativity to life on stages from around the world to Australian audiences.



We opened our first local office in Melbourne, Australia in 2010 and promote all forms of live entertainment, including concerts across all genres (developing local and international acts), festivals, family entertainment, comedy, podcasts, authors, and health & wellness. Live Nation Australia is comprised of 4 key pillars including Concerts, Festivals, Venues, and Sponsorships.

Our Venues Team

We own and operate live performance venues in Australia, either in public or private partnerships, and our venue portfolio includes the Palais Theatre in St Kilda VIC in association with the City of Port Phillip, Festival Hall in West Melbourne VIC, Anita's Theatre in Thirroul NSW, Fortitude Music Hall and The Triffid in Brisbane QLD, and Hindley Street Music Hall in Adelaide, SA.

ABOUT THE OPPORTUNITY

This opportunity is available within the Live Nation Venues team, learning across both of our venues in Melbourne (Palais Theatre and Festival Hall). This role will support the venue management team to ensure the effective, efficient, and productive running of the venue's event calendar, and will include learning experiences both in the planning of events during typical office hours, and the delivery of events in the evenings.

Depending on your interests and experience, you will have the opportunity to learn about and support the team across the following two areas:

Event Management

- Event planning, delivery and wrap up.
- Event risk assessments and risk mitigation.
- Event management - assisting in rostering of event staff, security and services.
- Responding to customer enquiries.
- General ticketing requirements for events.
- Assist in maintaining the presentation of the venue.
- Assist the Food & Beverage Operation; working with the Retail Bar Manager.



Production/Tech Support

Shadow the venue production team to support in the delivery of back of house requirements for a show. This may include stage set up, stage management, technical operation of sound and lighting equipment, and more. This work will occur during the lead up to a show, bump in, show operation and bump out.

ABOUT YOU:

For this opportunity, we are looking for an individual who is/has:

- A passion for live entertainment, their fans and understanding of what makes music fans tick.
- Calm under pressure and able to handle multiple tasks simultaneously, to deadline.
- Confident using Word, Excel, PowerPoint, Outlook, Zoom, Slack (or equivalent).
- Exceptional communication skills - written and verbal.
- Creative thinker, with the drive to always innovate.
- Relationship manager - you are comfortable and confident in your skills and have the ability to connect with a variety of people, from all walks of life.
- Entrepreneurial spirit with a strong desire to keep up professional development.
- Self-motivated and proactive, self manages priorities.
- Resides in Melbourne for the duration of the program.

Successful applicants will be able to demonstrate their commitment to a career in the contemporary music industry through:

- Evidence of pro-actively pursuing training, practical experience or work relevant to this opportunity.
 - Current interests and future career goals aligned to the opportunity description.
-

VOLUNTEER HONORARIUM

This is a volunteer opportunity for participants to undertake a workplace-based learning program. To ensure this program is accessible to all, The Push will provide participants



with an honorarium to help cover the cost of travel, meals and other expenses incurred through participation in the program. The honorarium will come to a total of \$3,475.

This honorarium is not linked to the number of volunteer hours, and once paid is not subject to any reimbursement obligations.

HOW TO APPLY

To apply for this opportunity, head to the application form, and when asked “What opportunity are you applying for?” select this role. Complete the form ensuring you provide responses and examples that reflect the Opportunity Description above and upload a copy of your CV.

Applications close 5pm AEST on Friday 17 May.

