

Music Industry Mentoring

Program Opportunity with APRA AMCOS

Business Operations, Brisbane

Location	In Person - Fortitude Valley, Brisbane, Queensland
Opportunity	Volunteer - Writer Services, Events and Administration Assistant
Suggested Program Period & Frequency	1 day per week on Wednesdays from 29 July 2024 - 13 December 2024 150 hours total These are suggested hours. Period and frequency are provided as a guide only and are subject to individual arrangements to be agreed upon by both the host organization and the selected Volunteer.
Reports To	Caroline McKnight - Manager, Education & Outreach

ABOUT THE ORGANISATION

APRA AMCOS represents the rights of over 119,000 members across Australasia, we administer rights on behalf of our songwriter, composer and publisher members in an industry that is a flagship of Australian culture and creativity, generating billions of dollars each year for the Australian economy.

ABOUT THE OPPORTUNITY

This participant will volunteer across multiple departments at APRA AMCOS, better understanding the role that APRA AMCOS plays within the broader music industry. The participant will learn from the following teams; Writer Services, Publisher Relations, Events, OneMusic, Distribution, Screen & Games and National Aboriginal & Torres Strait Islander Music Office (NATSIMO)

In this role, you will develop the following skills through completing the following tasks with support from your mentor:



- ❑ **Develop research skills** through working with the Writer Services team to research song ownership, setlists from concerts/festivals, and finding songwriters that aren't yet members of APRA AMCOS
 - ❑ **Develop written communication skills** by learning how to respond to queries that arise from APRA AMCOS members.
 - ❑ **Develop event planning skills** by learning how the major APRA AMCOS events operate, and understanding the processes and planning that goes into running major events.
 - ❑ **Develop proficiency in Microsoft suite** by working with the OneMusic team in researching potential leads for licensing.
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ABOUT YOU:

Successful applicants will be able to demonstrate their commitment to a career in the contemporary music industry through:

- ❑ Evidence of pro-actively pursuing training, practical experience or work relevant to this opportunity.
 - ❑ Current interests and future career goals aligned to the opportunity description.
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VOLUNTEER HONORARIUM

This is a volunteer opportunity for participants to undertake a workplace-based learning program. To ensure this program is accessible to all, The Push will provide participants with an honorarium to help cover the cost of travel, meals and other expenses incurred through participation in the program. The honorarium will come to a total of \$3,475.

This honorarium is not linked to the number of volunteer hours, and once paid is not subject to any reimbursement obligations.

HOW TO APPLY

To apply for this opportunity, head to the application form, and when asked "What opportunity are you applying for?" select this role. Complete the form ensuring you



provide responses and examples that reflect the Opportunity Description above and upload a copy of your CV.

Applications close 5pm AEST on Friday 17 May.

